

BOARD OF TRUSTEES  
COTATI-ROHNERT PARK UNIFIED SCHOOL DISTRICT  
REGULAR MEETING MINUTES – MARCH 20, 2018

President Farrell called the meeting to order at 5:00 PM at the Mountain Shadows Educational Center, 7165 Burton Avenue, Rohnert Park, CA 94928.	Call to Order
Trustees in attendance were Leffler Brown, Tracy Farrell, Tim Nonn, Marc Orloff and Jennifer Wiltermood.	Trustees in Attendance
Student Board members Samantha McKinley and Calvin Jenkins were present.	
Monte Vista Elementary Student Jasmine Lopez led the Pledge of Allegiance.	Flag Salute
Trustee Brown requested to pull Consent items D, J and L.	Approval of Agenda
On the motion by Trustee Orloff and second by Trustee Wiltermood, Trustees voted 5-0 to approve the amended agenda.	
President Farrell announced Jen Bodlovich, Rohnert Park Cotati Educators Association President was not available to attend.	
Sara McKee, Principal of Technology Middle School gave a PowerPoint presentation on the 1:1 student technology pilot.	Presentations
Student Member Samantha McKinley from Rancho Cotate High School gave a report.	Student Board Member Report
Student Member Calvin Jenkins from Technology High School gave a report.	
There was no Rohnert Park Cotati Educators Association Report.	RPCEA Report
There was a letter received from the Sonoma County Superintendent of Schools.	Receipt of Official Correspondence
On the motion by Trustee Wiltermood and second by Trustee Orloff, Trustees voted 5-0 to approve the Consent Agenda:	Consent Agenda
Minutes of the Meeting of February 13, 2018	Minutes

Minutes of the Meeting of February 20, 2018

Minutes

Minutes of the Meeting of March 8, 2018

Minutes

Budget Transfers

Budget Transfers

Williams Complaints for the October-December Quarter 2017 and January-March Quarter 2018 (received no complaints)

Williams Complaints

Memorandum of Understanding with Vision to Learn

MOU - Vision to Learn

Agreement with Independent Contractor Diabetic Nurse (LVN) Tsering Dolkar for 2017-18

Agreement – Independent Diabetic Nurse

Amended Agreement with Independent Contractor Diabetic Nurse (LVN) Rebekah McGuire for 2017-18

Agreement - Diabetic Nurse

Special Education Independent Contractor Consultant Pamela Macy, Speech Language Pathologist for 2017-18

Independent Contractor Consultant

Student Stipulated Full Expulsion Case #1718-13-SD

Student Discipline

On the motion by Trustee Orloff and second by Trustee Wiltermood, Trustees voted 3-2 to approve the Commercial Warrant Register. Trustees Brown and Nonn voted no.

Commercial Warrant Register

On the motion by Trustee Wiltermood and second by Trustee Orloff, Trustees voted 4-1 to approve the Special Education Staffing Agreement with Sunbelt Staffing LLC Staffing Agency for 2017-18. Trustee Nonn voted no.

Special Education Staffing Agreement

On the motion by Trustee Wiltermood and second by Trustee Orloff, Trustees voted 5-0 to approve the Special Education Staffing Agreement with Mediscan Therapy Services for 2017-18.

Special Education Staffing Agreement

Assistant Superintendent Julie Synyard reported on the Elementary Physical Education Requirements - CAL200 Second Trimester Report.

CAL200 Report

Assistant Superintendent Julie Synyard reported on the Local Control Accountability Plan (LCAP) Town Hall.

LCAP Town Hall Report

On the motion by Trustee Wiltermood and second by Trustee Orloff, Trustees voted 5-0 to approve the Personnel Action Report 1718-8a (Certificated).

PAR 1718-8a

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On the motion by Trustee Wiltermood and second by Trustee Orloff, Trustees voted 5-0 to approve the Personnel Action Report 1718-8b (Classified).

PAR 1718-8b

On the motion by Trustee Orloff and second by Trustee Wiltermood, Trustees voted 5-0 to accept the Proposition 39 Bond Audit Reports for the Year Ended June 30, 2017.

Bond Audit Reports

On the motion by Trustee Orloff and second by Trustee Wiltermood, Trustees voted 4-1 to approve the purchase of the PowerSchool Student Information System. Trustee Nonn voted no.

PowerSchool Student Information System

The following individual addressed the board on agenda items:

Public Comment

- Larry Holguin

Board President Farrell called for a five-minute recess at 5:52 PM. The meeting was reconvened to Open Session at 6:01 PM.

Recess/Reconvene

The following individuals addressed the board on agenda items:

Public Comment

- Sam Diamond
- Debbie LeBoy

Superintendent Haley gave a Fiscal Update and Planning Report to the Trustees:

Discussion - Fiscal Update and Planning

1. 2017-18 First Interim Report Certification – Sonoma County Office of Education Letter
2. Keiser Property

Prior to the 2011-12 school year the Board declared 20+/- acres on Keiser Avenue surplus and listed it for sale. The Board subsequently had a listing agreement and then a contract for sale. The contract included contingencies that eventually were not met so the District retained ownership. The Board has no listing agreement with any broker to sell the property at this time. The Superintendent is seeking direction from the Board on the following options:

- a) Remove the property from surplus and take it off of the market
- b) Keep the property as surplus and entertain offers
- c) Keep the property as surplus and retain the service of a broker

The Board discussed and directed the Superintendent to go with option b) Keep the property as surplus and entertain offers.

3. Labath Property

The District is working around our current tenant to modernize the facility on Labath Avenue. We have agreed to house Sonoma County Office of Education transition age (adult) special education students on the campus, relocating them from University Elementary. We are also working with the Sonoma County Special Education Local Plan Area to house the Adaptive Technology Center. We intend to use other space at the site for records storage and for instructional and/or professional development purposes.

There is additional undeveloped property that has drawn interest from a community based non-profit, the Community Support Network, to potentially develop housing for transition age youth who are at risk of being or are homeless.

The Board indicated their willingness to consider a proposal from Community Support Network for a possible long-term lease.

4. Code to the Future

We have a request from Technology Middle School to begin their implementation at the beginning of the 2018-19 school year rather than mid-year in January 2019. The Board directed the superintendent to renegotiate the contract to move up the start date based on the same terms and conditions.

5. Parcel Tax Update: report included with the agenda packet

6. Bond Authorization Update deferred to the special board meeting on facilities set for March 27

7. Development Update

8. Facilities Update

- a. Rancho Cotate High School  
Theater/Academic/Gymnasium Building
- b. Special Board Meeting March 27 – Facilities  
Planning

9. Enrollment Report

Superintendent Haley reported on school safety. The following staff members addressed the board:

School Safety

- Josh Savage, Executive Director of Facilities, Maintenance and Operations
- Amie Carter, Principal, Rancho Cotate High School
- Angie Scardina, Assistant Principal, Rancho Cotate High School
- Jen Hansen, Principal, Evergreen Elementary School
- Nancy Aiona, Teacher, Evergreen Elementary School
- Sara McKee, Principal, Technology Middle School
- Rachel Gritsch, Principal, Marguerite Hahn Elementary School
- Shawne Kearney, Teacher, Marguerite Hahn Elementary School

1. School Safety Plans

- a. Schools are to review and revise plans annually by March 1 based on Education Code 32280 and California Department of Education Checklist
- b. Plans are forwarded to the District for approval
- c. Updated plans are posted on the District Website at <https://www.crupsd.org/Domain/1114>.

2. Additional Safety Documents

- a. Emergency Operations Plans with Incident Command Structure for the district and each school site
- b. Posters and emergency response quick reference guides

3. Communications

- a. InformaCast
- b. Current student information system QuickSchools
- c. Nixle
- d. School radios

4. Safety Protocols

- a. Observe, Think, Act
- b. U.S. Department of Education
- c. <https://rems.ed.gov/K12ActiveShooterSituations.aspx>

5. Safety Drill Requirements

- a. Fire – Education Code 32001
  - i. All schools sound alarm monthly
  - ii. Elementary monthly drills
  - iii. Intermediate four times per school year
  - iv. Secondary twice per school year
- b. Earthquake – Education Code 32282
  - i. Elementary quarterly drills
  - ii. Secondary once per semester
- c. Drill logs are turned into the District annually

6. Recent and Upcoming Training and Meetings

- a. Earthquake Training – March 1, 2018
- b. Rohnert Park Public Safety – March 19, 2018
- c. Continuity of Operations – March 20, 2018
- d. School Violence & the Active Shooter – April 6 and 9, 2018
- e. Threat Assessment – April 18, 2018
- f. Violence and Active Shooter – April 20, 2018

7. Safety Inspections

- a. Work orders
- b. Facilities Inspection Tool
- c. Fire alarm panels
- d. Extinguishers
- e. Ansul hood systems – fire suppression for kitchen
- f. Sprinklers/risers
- g. Backflow preventers
- h. Elevators
- i. AED

8. Other Agencies

- a. Rohnert Park Public Safety, Cotati Police

Department, Sonoma County Sheriff, Rancho  
Adobe Fire District

b. Redwood Empire Schools Insurance Group

9. Other Safety Considerations

Student Board Member Samantha McKinley left the meeting at 7:51 PM.

Student Board Member

CBO Barron gave a PowerPoint presentation on the Second Interim Report.

Second Interim Report

On the motion by Trustee Orloff and second by Trustee Wiltermood, Trustees voted 5-0 to approve the Second Interim Report as of January 31, 2018 with a positive certification.

On the motion by Trustee Wiltermood and second by Trustee Brown, Trustees voted 4-0 to approve the expense reimbursement for Trustee Nonn pursuant to the mediated agreement. Trustee Nonn recused himself.

Expense Reimbursement

On the motion by Trustee Orloff and second by Trustee Wiltermood, Trustees voted 5-0 to accept the Gifts and Donations to Schools and District.

Gifts and Donations

Student Board Member Calvin Jenkins left the meeting at 7:54 PM.

Student Board Member

The following individuals addressed the board on non-agenda items:

Public Comment

- Avery Reed
- Jack Buckhorn
- Ben Souza
- Keith Dias
- John McEntagart
- Aquila Reis
- Jared Mumm
- Frank Reardon

The Board adjourned to Closed Session at 8:17 PM, pursuant to Government Code section 54957.

Adjournment to Closed Session

Trustees in attendance for Closed Session were Leffler Brown, Tracy Farrell, Tim Nonn, Marc Orloff and Jennifer Wiltermood.

Trustees in Attendance for Closed Session

The meeting was reconvened to Open Session at 8:31 PM by Board President Farrell.

Meeting Reconvened to Open Session

There was no Closed Session Action taken.



Leff Brown

- Pass

Tim Nonn

- Pass

Jennifer Wiltermood

- Attended Read Across America
- Attended Weill Hall Band Performance
- Attended Every 15 Minutes
- Attended Ed Foundation Sharing of the Green

Marc Orloff

- Thank you Robin Prince for allowing me to judge the Poetry Out Loud competition at Rancho Cotate
- Attended Rancho Cotate and Tech High Play, Blithe Spirit
- Attended Weill Hall Band Performance
- Attended Ed Foundation Sharing of the Green
- Attended Read Across America
- Congratulations to Tech High and Rancho Cotate Basketball teams for first team and second team honors
- Congratulations to Dr. Amie Carter on earning her doctorate from USC
- Happy 90<sup>th</sup> birthday to the late Mr. Rogers. His teachings about kindness are relevant today
- Read a quote by Stephen Hawking

Tracy Farrell

- Attended Weill Hall Band Performance
- Judged the Future Chefs Competition
- Attended Ed Foundation Sharing of the Green
- Attended Every 15 Minutes
- Attended the County School District Organization meeting with Trustee Wiltermood

Superintendent Haley reported on the following:

- Sonoma County Quarterly Treasurer's Report for the Quarter Ending December 31, 2017 (posted on website)
- Bond Oversight Committee Tour of TAG Building
- Future Chefs Challenge
- Education Foundation Sharing of the Green

Superintendent's Report

There being no further business the meeting was adjourned at 8:46 PM.

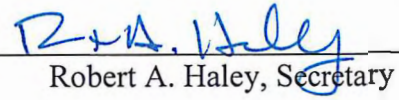
Adjournment



  
Tracy Farrell, Board President

MINUTES ADOPTED: April 17, 2018

Respectfully submitted,

  
Robert A. Haley, Secretary

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