# **WEEKLY UPDATE**



September 19 - September 23





Week of the School Administrator

School leaders depend on a network of support from school communities, fellow administrators, teachers, parents, students, and community members to promote ongoing students achievement and school success. Most school administrators began their carriers as teachers. This experience is beneficial in their work of effectively and efficiently leading public education and improving student achievement. October 9 through October 14 is School Administrator week. This includes principals, assistant principals, special education leaders, curriculum specialists, Superintendents, and Assistant Superintendents. Lets celebrate them!

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#### Thursdays Lockdown

Yesterday, Public Safety informed Rancho Cotate High School that there was an individual on the creek path that may be a possible threat to the school. Due to the fact that Lawrence Jones and Richard Crane were also in close proximity, Superintendent Perez decided to lock down those schools as well. Student and staff safety is our number one priority! We would like to thank all three schools (Including TPA for the early morning lockdown) for their swift action and keeping students calm and reassured. These events are always stressful, but they also provide us with a chance to improve our procedures. We understand we are still in the beginning of the school year, but please encourage your families to fill our their emergency contact cards.

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#### **Evaluat'd User Guides for Employee Evaluations**

We have transitioned to an online platform called Evaluat'd for our employee evaluations.

The Evaluat'd icon can be accessed from the my.crpusd.org/Classlink dashboard.

In order to access the Evaluat'd user guides, please login to Evaluat'd, and then click on the "user guide" icon on the bottom right.

Administrators are in the process of working with certificated employees that are due for evaluation this year.

Administrators will begin working with classified employees that are due for evaluation this year shortly. If you have questions regarding your personal evaluation cycle, please reach out to your administrator.



# **Curriculum Council Team Information Sign-ups and Dates**

The Ed Services department is working to create teams of teachers with representatives from each site to work collaboratively on different projects within the content areas of English Language Arts, Mathematics and Science and we need YOU!

Each Curriculum Council Team will work together on a variety of projects in order to create coherence and to support the continued improvement of our instructional practices. Participation is voluntary but necessary in order to get the work done meaningfully and effectively. The teams will meet once a month (schedule included below) from 3:15-4:15pm and participants will be paid on a timecard at the extra duty rate (\$40/hr). An email was sent on Thursday, September 22nd with Teams and Meeting Dates

Please, complete <u>this form</u> by 3pm on Tuesday, September 27th to indicate which Curriculum Council team you would like to participate on this year.

We recognize that there is a lot of work to be done but are hoping that you will join a team that you are interested in and/or passionate about to support the district's continued growth.

We value your expertise and input and appreciate your participation!

Please note: There are other teams of teachers in the district that are working diligently on projects that are not listed here because they are being facilitated by another department in the district, or a trainer from outside the district. Their work is important and appreciated as well. We are all working to provide the very best learning opportunities and experiences for ALL CRPUSD students.

Please reach out with any questions you may have and we will be happy to answer them.

-The Ed Services Team



